Al-Mustaqbal University

Public Resources (Lifelong Learning)

Does Your University As A Body Provide Free Access To Educational Resources For Those Not Studying At The University?

Lifelong Learning
Public Resources

AL-MUSTAQBAL UNIVERSITY, BABYLON-IRAQ

**QUALITY ASSURANCE AND
ACADEMIC PERFORMANCE DEPARTMENT
© 2023 QA-UOMUS**

Table of Contents

LIBRARY POLICY AND PROCEDURE

Name of policy	Library Policy and Procedure
Description of Policy	This policy defines how the University Central Library operates and functions.
Policy Applies to	☐ Staff only ☐ Student only ☒ Staff and Students ☐ Specific
Policy Status	☒ New Policy ☐ Revision

Approval Authority	President
Governing Authority	Quality Assurance and Academic Performance Department

Approval Date	September 2022
Effective Date	September 2022
Date of Last Revision	September 2022
Date of Policy Review	September 2027

Introduction

The UOMUS Central Library spans across the campuses of Al-Mustaqbal University, catering to the academic needs of the university community. Committed to enhancing the educational experience, the library offers a range of essential services, including orientation programs, user training sessions, reference assistance, database exploration, internet connectivity, photocopying, and printing services. UOMUS Library is dedicated to curating a comprehensive and current collection of references, periodicals, and multimedia resources, sourced from prominent international book suppliers and vendors based in the USA, UK, and the Middle East.

Membership

The UOMUS Central Library is open for the purpose of study and research to the following groups:

a- Members of Academic and Non-academic staff of UOMUS.
b- Registered students of UOMUS.
c- Graduates and retired staff members of UOMUS.
d- Members of Academic staff of other Iraqi universities.
e- Students of other Iraqi universities.

The UOMUS Central Library provides the following services to its users:

a- Reference and User Education.
b- Online Catalogs.
c- Audiovisuals/Multimedia.
d- Photocopy Service.
e-printing service.
f- Group Study Rooms.
g- Interlibrary Document Delivery.

General Rules:

a- All registered readers are presumed to know the Library regulations which are included in the Student handbooks and available in the Library and on the Library's web pages. Any amendments to these regulations are displayed in the Library.

b- All members of the Library staff are authorized to inspect any books in possession of users leaving the Library.

General Behavior:

a- Individuals 14 and under must be accompanied by an adult. Adults who bring children or minors into the Library are responsible for monitoring their activities.

b- Fliers and signs Prior approval from Library Administration must be obtained before posting fliers and signs or distributing leaflets in the Library.

c- Headphones must be used when listening to audio materials. The volume should be set at a level that ensures the sound is not audible to others.

d- Cell phone conversations should be brief and conducted in a low voice. If an extended conversation is necessary, please go outside the telephone area or the building.

Central Library Computer Use Policy:

Public workstations in the UOMUS [Central Library](#) are available for research, learning, and scholarship.

a- All members of the UOMUS community will be given priority over non-UOMUS patrons in the use of public workstations for research and learning.

b-UOMUS students will be given first priority in the Library Reference area.

c- UOMUS students, faculty, and staff will be required to use their ID and password to access the public workstations.

d-Public workstations will be available with a guest login for community users and other non-UOMUS patrons.

e-Patrons who have laptop computers can connect to UOMUS's wireless network in the library.

f- Wireless service is reserved for UOMUS members only, if a patron is not affiliated with UOMUS and wishes to use the university wireless services;

e- All users must adhere to the University Information and Communication Technology Policy.

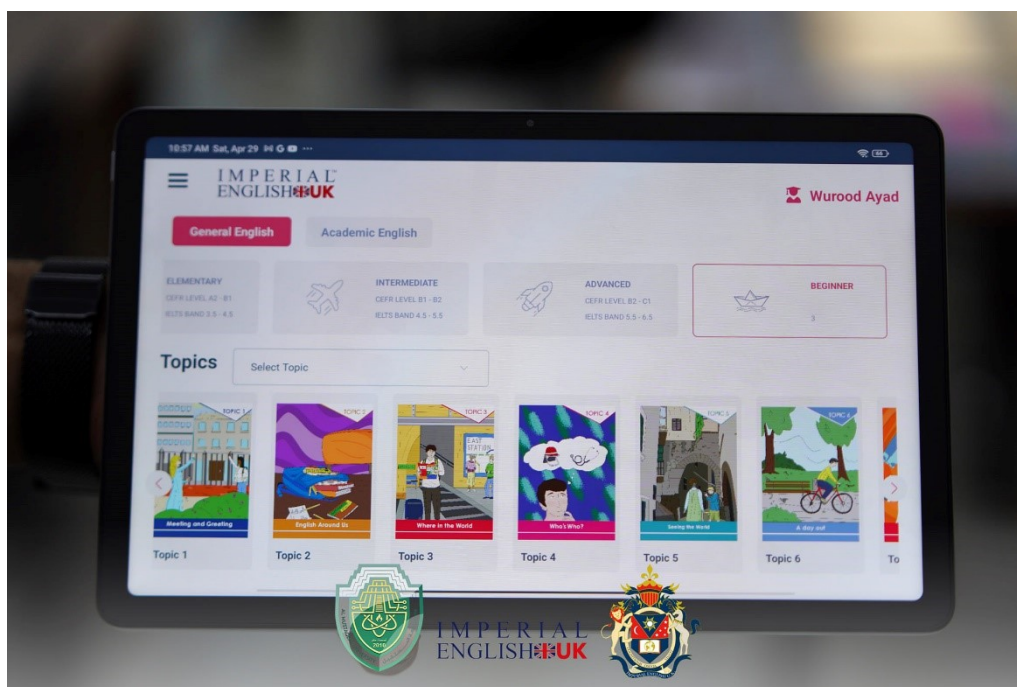## [A-Z Database](#)

Free access to Digital Library of UOMUS

UOMUS is offering [free access to all its digital libray](#) for those that are not students at the university. This library contains wide range of e-books, [Video Library](#) , articles, and reports on multidisciplinary topics.

Learning Development Center at UOMUS

UOMUS has its [learning development center (LDC)](#) which provides free training and [courses](#) annually to our alumni and other community members beyond the university.

International Center For English Language And Skills Development

The International Center for English Language and Skills Development at Al-Mustaqbal University (UOMUS) stands as a beacon of accessible education, extending its reach far beyond the confines of the university's classrooms.

This center distinguishes itself by offering an array of meticulously crafted courses, focusing on English language proficiency and essential skills development,. In doing so, it opens wide the doors of knowledge, welcoming individuals from all walks of life, regardless of their enrollment status at the university. This visionary approach not only equips the community with essential competencies but also embodies a commitment to fostering a culture of learning and empowerment, ensuring that education becomes a birthright rather than a privilege.