



**Subject Name: Presentation Skills**

**1<sup>st</sup> Class, First Semester**

**Subject Code: UOMU011017**

**Academic Year: 2024-2025**

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**Lecture No.: 9**

**Lecture Title: Launch slide show, printing, and exiting MS PowerPoint 2019.**

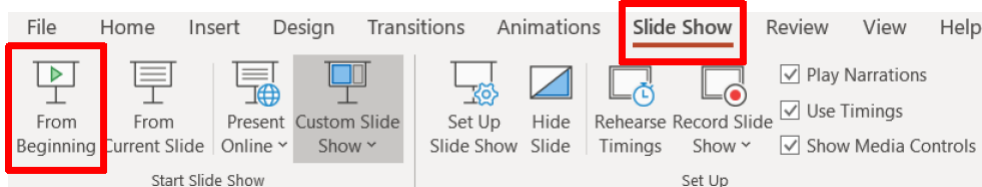


<https://eng.uomus.edu.iq/DefaultDep.aspx?depid=13>

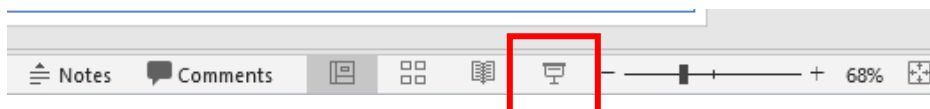


## Launching slide show :

1. Select the Slide Show ribbon and then click on the From Beginning button. The Slide Show will begin with the first slide.

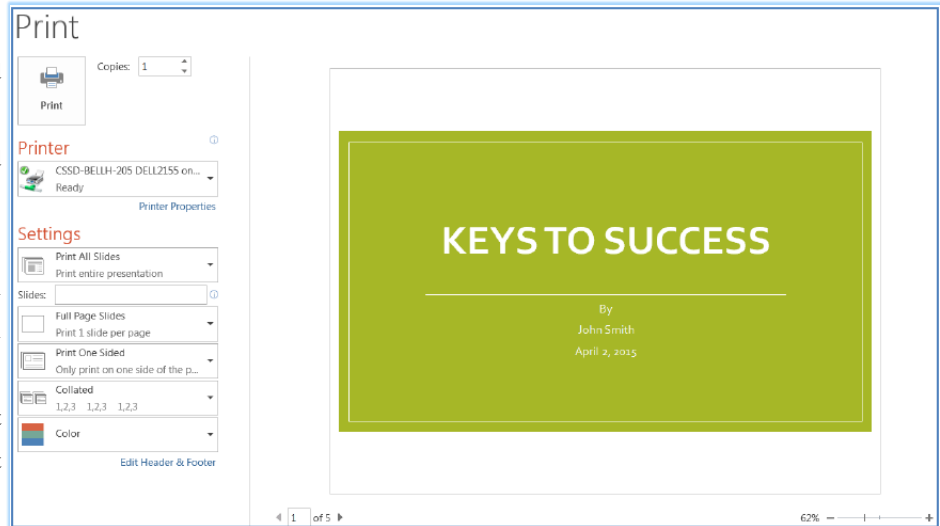


**Note:** The **Slide Show** button on the **Option Views** bar will start the slide show beginning with the current slide.



## Print :

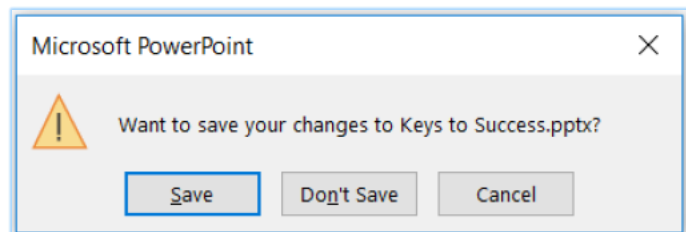
1. Click on the File tab and then select the Print option.
2. The print Settings and Preview screen will appear.
3. In the Print All Slides area, you have the option to print all slides or determine which slides to print.
4. After selecting your print Settings, click on the Print button.



## Exit:

To exit PowerPoint, select File and click on Exit or click on the close button in the upper right-hand corner of your document. If you have made changes to your document and not saved them, then the Microsoft PowerPoint window will appear..

1. Click on the **Save** button to save any changes you made, click on the **Don't Save** button to abandon changes, or click on the **Cancel** button which will allow you to return to your presentation work area.





THANK YOU

