

MODULE DESCRIPTION FORM

نموذج وصف المادة الدراسية

Module Information			
معلومات المادة الدراسية			
Module Title	Computer Principals		Module Delivery
Module Type	B		<input type="checkbox"/> Theory <input type="checkbox"/> Lecture <input checked="" type="checkbox"/> Lab <input checked="" type="checkbox"/> Tutorial <input type="checkbox"/> Practical <input type="checkbox"/> Seminar
Module Code	UOMU0000024		
ECTS Credits	3		
SWL (hr/sem)	75		
Module Level	1	Semester of Delivery	
Administering Department	ATU1111	College	PMTE
Module Leader	Name	e-mail	E-mail
Module Leader's Acad. Title	Professor	Module Leader's Qualification	Ph.D.
Module Tutor	Name (if available)	e-mail	E-mail
Peer Reviewer Name	Name	e-mail	E-mail
Scientific Committee Approval Date	01/06/2023	Version Number	1.0

Relation with other Modules			
العلاقة مع المواد الدراسية الأخرى			
Prerequisite module	None	Semester	
Co-requisites module	None	Semester	

Module Aims, Learning Outcomes and Indicative Contents

أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية

<p>Module Objectives أهداف المادة الدراسية</p>	<p>1-The aim of this course is to provide English learners with integrated language skills such as reading, listening and writing resulting in a level of basic language knowledge.</p> <p>2-This course will focus on grammar rules, basic word knowledge and usage, reading comprehension, reading out of the lesson, and Paragraph writing.</p> <p>3- A student may be able to listen to native speakers and speak English Language.</p> <p>4- A student may be able to write and have creativity in his writing.</p>
<p>Module Learning Outcomes مخرجات التعلم للمادة الدراسية</p>	<p>1- Uses expressions of Quantity in elementary level of English.</p> <p>2- Constructs sentences in Present Perfect Tense, Simple Future Tense and Going to Future Tense both in an oral and written task.</p> <p>3- Defines basic Modals and employ them in elementary level of communication and writing skills.</p> <p>4- Translates sentences in elementary level from English to another language.</p> <p>5- Interprets the texts written in elementary level of English.</p>
<p>Indicative Contents المحتويات الإرشادية</p>	<p>Language is a rule-governed behavior. It is defined as the comprehension and/or use of a spoken (i.e., listening and speaking), written (i.e., reading and writing), and/or other communication symbol system (e.g., American Sign Language).</p> <p>Spoken and written language are composed of receptive (i.e., listening and reading) and expressive (i.e., speaking and writing) components.</p> <p>Spoken language, written language, and their associated components (i.e., receptive and expressive) are each a synergistic system comprised of individual language domains (i.e., phonology, morphology, syntax, semantics, pragmatics) that form a dynamic integrative whole</p> <p>Phonology study of the speech sound (i.e., phoneme) system of a language, including the rules for combining and using phonemes.</p> <p>Morphology study of the rules that govern how morphemes, the minimal meaningful units of language, are used in a language.</p> <p>Syntax the rules that pertain to the ways in which words can be combined to form sentences in a language.</p> <p>Semantics the meaning of words and combinations of words in a language.</p>

Learning and Teaching Strategies

استراتيجيات التعلم والتعليم

<p>Strategies</p>	<p>1- Uses the available material to increase his efficiency.</p> <p>2- Constructs sentences in Present Perfect Tense, Simple Future Tense and Going to Future Tense both in an oral and written task.</p>
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	<p>3-Defines basic Modals and employ them in elementary level of communication and writing skills.</p> <p>4- Develop and enhance students' language skills to communicate in English properly.</p> <p>5- Interprets the texts written in elementary level of English.</p>
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Student Workload (SWL)			
الحمل الدراسي للطلاب محسوب ل ١٥ اسبوعا			
Structured SWL (h/sem) الحمل الدراسي المنتظم للطلاب خلال الفصل	33	Structured SWL (h/w) الحمل الدراسي المنتظم للطلاب أسبوعيا	3
Unstructured SWL (h/sem) الحمل الدراسي غير المنتظم للطلاب خلال الفصل	42	Unstructured SWL (h/w) الحمل الدراسي غير المنتظم للطلاب أسبوعيا	2
Total SWL (h/sem) الحمل الدراسي الكلي للطلاب خلال الفصل	75		

Module Evaluation					
تقييم المادة الدراسية					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	2	10% (10)	5 and 10	LO #1, #2 and #10, #11
	Assignments	2	10% (10)	2 and 12	LO #3, #4 and #6, #7
	Projects / Lab.	1	10% (10)	Continuous	All
	Report	1	10% (10)	13	LO #5, #8 and #10
Summative assessment	Midterm Exam	2hr	10% (10)	7	LO #1 - #7
	Final Exam	3hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)	
المنهاج الاسبوعي النظري	
	Material Covered
Week 1	introduction to Computer: Concepts of Hardware and Software with their components; Concept of Computing, Data and Information; Applications of Information Electronics and

	Communication Technology (IECT); Connecting input/output devices, and peripherals to CPU.
Week 2	introduction to Computer: Concepts of Hardware and Software with their components; Concept of Computing, Data and Information; Applications of Information Electronics and Communication Technology (IECT); Connecting input/output devices, and peripherals to CPU.
Week 3	introduction to Computer: Concepts of Hardware and Software with their components; Concept of Computing, Data and Information; Applications of Information Electronics and Communication Technology (IECT); Connecting input/output devices, and peripherals to CPU.
Week 4	Word Processing: Word Processing Basics; Opening and Closing of documents; Text creation and Manipulation; Formatting of text; Table handling; Spell check, language setting and thesaurus; Printing of word document.
Week 5	Word Processing: Word Processing Basics; Opening and Closing of documents; Text creation and Manipulation; Formatting of text; Table handling; Spell check, language setting and thesaurus; Printing of word document.
Week 6	Spread Sheet: Basics of Spreadsheet; Manipulation of cells; Formulas and Functions; Editing of Spread Sheet, printing of Spread Sheet.
Week 7	Presentation Software: Basics of presentation software; Creating Presentation; Preparation and Presentation of Slides: Slide Show; Taking printouts of presentation.
Week 8	Presentation Software: Basics of presentation software; Creating Presentation; Preparation and Presentation of Slides: Slide Show; Taking printouts of presentation.
Week 9	Introduction to Internet and Web Browsers: Computer networks Basic; LAN, WAN; Concept of Internet and its Applications; connecting to internet; World Wide Web; Web Browsing software's, Search Engines; Understanding URL: Domain name; IP Address.
Week 10	Introduction to Internet and Web Browsers: Computer networks Basic; LAN, WAN; Concept of Internet and its Applications; connecting to internet; World Wide Web; Web Browsing software's, Search Engines; Understanding URL: Domain name; IP Address.
Week 11	Communications and Emails: Basics or electronic mail; Getting an email account; Sending and receiving emails; Accessing sent emails; Using Emails; Document collaboration.
Week 12	Communications and Emails: Basics or electronic mail; Getting an email account; Sending and receiving emails; Accessing sent emails; Using Emails; Document collaboration.

Week 13	Computer Troubleshooting: Identifying and solving common hardware and software problems that computer users encounter. Basic troubleshooting techniques and tools for diagnosing and resolving issues.
Week 14	Computer Troubleshooting: Identifying and solving common hardware and software problems that computer users encounter. Basic troubleshooting techniques and tools for diagnosing and resolving issues.
Week 15	Preparatory week before the final Exam
Week 16	Preparatory week before the final Exam

Delivery Plan (Weekly Lab. Syllabus)

المنهاج الاسبوعي للمختبر

	Material Covered
Week 1	
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	
Week 7	

Learning and Teaching Resources

مصادر التعلم والتدريس

	Text	Available in the Library?
Required Texts		Yes
Recommended Texts		Yes
Websites		

Grading Scheme

مخطط الدرجات

Group	Grade	التقدير	Marks %	Definition
Success Group (50 - 100)	A - Excellent	امتياز	90 - 100	Outstanding Performance
	B - Very Good	جيد جدا	80 - 89	Above average with some errors
	C - Good	جيد	70 - 79	Sound work with notable errors

	D - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	E - Sufficient	مقبول	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded
	F – Fail	راسب	(0-44)	Considerable amount of work required

Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.